

## **Municipality of Funchal**

### **Regulation no. 423/2021**

Summary: Regulation of Artistic Creation Scholarships of the Municipality of Funchal

Maria Madalena Caetano Sacramento Nunes, by delegation of powers conferred by the Mayor of the City Council in the Order of Delegation and Sub delegation of Powers, issued on 7 June 2019 and published by Notice No. 260/2019, of the same date, councilwoman responsible for Culture and Tourism, makes public that the City Council approved in an ordinary meeting on 25 March 2021 and the Municipal Assembly in an ordinary session on 30 April this year, the Funchal Municipality Artistic Creation Scholarship Regulation, whose content is published in annex.

3 May 2021. - The Councilwoman, Maria Madalena Caetano Sacramento Nunes.

### **Regulation of Artistic Creation Scholarships of the Municipality of Funchal**

#### Foreword

Through the support program for Artistic Creation Scholarships, implemented over a competitive application process, the Municipality of Funchal awards scholarships for the development of artistic projects in the areas of Visual Arts, Performing Arts and Writing, in Funchal.

The main objectives of this competition are to contribute to the consolidation of the activities of artists from multiple artistic disciplines, who may find in Funchal a favourable context for the development of their professional practice.

Considering that the Municipality of Funchal recognises that the promotion of artistic creation is essential to ensure cultural diversity in an increasingly globalised society, as well as being fundamental to the process of enriching the cultural heritage, arts take on a constitutive dimension of Funchal's identity.

However, cultural policies are determining factors for the integrated and sustainable economic development of a territory and the people who live there. It is important to strengthen the whole dimension of popular culture, traditional arts, material and immaterial heritage and the endogenous resources of our territory, balancing the synergies between the traditional and the contemporary, so it is necessary to provide more favourable conditions for artistic creation.

The present regulation thus allows the creation of a regime of attribution of artistic creation scholarships, namely regarding the conditions of access and attribution of the scholarship, in order to cover all artists, emerging or of recognised merit.

The enabling legislation for this regulation is article 112, no. 7 and article 241 of the Constitution of the Portuguese Republic and article 23, no. 2, paragraph e) and article 33, no. 1, paragraph u) of the Legal Framework of Local Authorities, approved by Law no. 75/2013, of September 12, being approved under the powers laid down in article 33, no. 1, paragraph k) and article 25, no. 1, paragraph g) of that Framework.

## CHAPTER I

### **General Regulations**

#### *Article 1*

##### **Subject**

1. The Regulation of Artistic Creation Scholarships of the Municipality of Funchal establishes the support to artists in the following areas: Visual Arts, Performing Arts and Writing.
2. This Regulation shall take the form of an annual competition.

#### *Article 2*

##### **Scope of Application**

This regulation applies to artists who propose to develop their work of artistic creation in the municipality of Funchal.

#### *Article 3*

##### **Budget Allocation**

The financial allocation for this regulation is defined annually in the Municipality's Budget.

#### *Article 4*

##### **Duration, Number and Value**

1. The Artistic Creation Scholarships in question last for 2 months of residence in the municipality of Funchal.
2. Six Artistic Creation Scholarships will be awarded annually with a value of €5,000 each, two for each of the areas defined in Article 1(1) of the present Regulations.

#### *Article 5*

##### **Admission Conditions**

1. Artists (singular persons), aged 18 or over, whose intention is to develop works of artistic creation in the municipality of Funchal will be admitted to the competition.
2. Only one application will be accepted per artist (singular person) and the order of entry of the applications will be considered for admission.

*Article 6*

**Application**

1. The application is made through an electronic form available on the website of Funchal City Hall, between January 2nd and March 30th.
2. Application forms are submitted via email to [bolsascriacaoartistica@cm-funchal.pt](mailto:bolsascriacaoartistica@cm-funchal.pt).
3. Without prejudice to any changes in the organisation of the services of the Municipality of Funchal, the Culture and Tourism Division is responsible for monitoring the applications, as well as providing information and clarifications to the candidates.

*Article 7*

**Application Procedure**

1. Without prejudice to additional documents that may be requested to prove the situation invoked, the application shall be accompanied by the following documentation:
  - i. Work project to be developed;
  - ii. Detailed budget and financial schedule of the work project;
  - iii. Schedule for the execution of the artistic project;
  - iv. Curriculum vitae of the candidate;
  - v. Portfolio and links to audio and video materials, if applicable;
  - vi. Declaration of honour that the copyright and related rights are safeguarded;
  - vii. IBAN proof, with the account in the name of the candidate.
2. The applications will only be submitted to the jury if they are duly instructed with the documents required in the previous number of the present article.

*Article 8*

**Exclusion**

Shall be excluded from the competition:

- i. applications that have not submitted all the documents referred in Article 7 of this Regulation;
- ii. Candidates who receive any financial support for the same project from the Municipality of Funchal;
- iii. Candidates who have received this grant in the last two calendar years;
- iv. Applications submitted after the deadline.

## CHAPTER II

### Contest

#### *Article 9*

##### **Jury**

1. The jury is appointed by order of the Mayor or the Councillor with delegated powers.
2. The jury is comprised of the following members:
  - i. One person representing the Culture and Tourism Division;
  - ii. Two members of the University of Madeira, professors nominated by the Rectory;
  - iii. Two Portuguese artists of recognized merit;

#### *Article 10*

##### **Selection and serialization**

1. The applications will be assessed by the jury, on the basis of the elements presented by the candidates, according to the following factors and respective considerations
  - i. Analysis of the curriculum vitae: 10 %;
  - ii. Connection of the project to the city of Funchal: 10%;
  - iii. Project work: 80%.
2. The curriculum vitae will be analysed according to the following criteria:
  - i. Academic background: 25%;
  - ii. Experience in the project area: 25%;
  - iii. Past exhibitions: 25%;
  - iv. Curatorships: 25%.
3. The work project will be analysed according to the following criteria and respective ponderations:
  - i. Innovation and artistic quality of the project (20 %);
  - ii. Curricular adequacy to the proposal presented (20 %);
  - iii. Clarity, logic and systematisation of the presentation of the proposal (20 %);
  - iv. Channels of dissemination and public access to the creation (20 %);
  - v. Potential for social impact (20 %).
4. The applications will be ranked and ordered in descending sequence. Starting with the highest, each member of the jury will give a score for each criterion from 0 to 100%.
5. For the purpose of awarding the scholarship, the 4 (four) best applications will be considered per area, with an evaluation higher than 75%.
6. Applications that establish, a priori, a relationship between the project presented, the city of Funchal, its local culture and the environment will be valued.

*Article 11*

**Obligations of the scholarship holder**

1. To develop the project in accordance with the terms of the proposal presented.
2. Participate in a session to present their project to the public, if requested by the Municipality of Funchal.
3. Develop regular actions with the local and educational community and submit a report of these to the Municipality of Funchal.
4. To be responsible for all the individual materials necessary for the execution of their project.
5. To allow Funchal Municipality's employees and technicians permanent access to all the spaces where the scholarship holders are developing their artistic work.
6. To allow the access to the space where the works are developed, within the scope of public visits, upon request of the Municipality of Funchal.
7. To explicitly mention the Municipality of Funchal as the financing source of the initiative in any document or publication related to the project.
8. To elaborate a final report of activities.
9. To donate to the Municipality of Funchal, within the scope of the work developed during the scholarship:
  - i. 1 (one) work in the Arts area;
  - ii. 1 (one) show or 1 (one) cultural product in the area of Performing Arts;
  - iii. 10% of the publications of the 1st edition of the literary work in the field of Writing.

*Article 12*

**Obligations of the Municipality**

1. To accompany the documentary and communication record of the artistic projects, cooperating in their dissemination, through the means of communication at their disposal.
2. To exhibit and/or disseminate the work donated and produced in the context of the scholarship.

*Article 13*

**Termination and Exclusion**

The provision of false statements, as well as the omission of relevant facts or data for the purposes of awarding the scholarship of the Municipality of Funchal, will lead to the exclusion of the scholarship holder, without prejudice to the civil and/or criminal responsibility that corresponds to the fact.

CHAPTER III

**Final Provisions**

*Article 14*

**Doubts and omissions**

1. In all matters that are not foreseen in these regulations, the law in force shall be applied within the scope of the matter that constitutes its object.
2. Any doubts and omissions arising in the interpretation and application of the present regulation shall be clarified by an order of the Mayor or of the Councillor with delegated powers.

*Article 15*

**Assessment of the Regulation**

This regulation will be subject to revision whenever deemed indispensable for its applicability and procedural agility, in a perspective of efficiency and effectiveness for the programme's beneficiary, with a view to the involvement and accountability of the beneficiaries.

*Article 16*

**Date of Entry into force**

This regulation shall enter into force on the day following its publication in the legal terms.

*Article 17*

**Transitory provision**

For the year 2021, the application period shall be three months after the date of entry into force of this Regulation.

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